**The E. Ethel Little School PTO**

**Meeting Minutes**

**November 14th, 2018 – Little School Library**

**Attendance**

Linda Emery, Elena DeAngelis, Mrs. Molle, Sabrina Coviello, Scott Buckley, Joanna Maguire, Bonnie Miller, Tracy Corbett, Sarrah Davis, Courtney Mello, Michelle White, Adriana Guzzo, Amy Darling, Cathy Henvey

**President’s Welcome**

Linda thanked everyone for coming out for our first night meeting. The Halloween Bash was such a huge success. Everyone had a great time and there was a great turnout. Thanks to Jenn Vant for all her hard work on coordinating that event. Apparel Sale was another success. There are a few people that reached out to pick up their items instead of having them sent home in backpacks. We will try to coordinate a pick-up time during conferences to make it convenient. Thank you to Elena DeAngelis for taking the lead on that. Linda also wanted to thank Amy Darling for all the hard work she does with the flyers, pictures, etc. All of her hard work is much appreciated. We will take two votes at the end of the meeting, (1) for the purchase of poinsettias at the holiday concert and (2) for a gift for the pianist at the concert. Nicole Gamer from BPO has taken the lead organizing a joint event for all three elementary schools again this year. It will be Friday, January 25 at Kowloon Restaurant. More details to come on this event. The Flint Library in town is looking for cookie bakers for the North Reading Tree Lighting at the end of November. If you are interested, please contact them for more details.

**Principal’s Report**

Mrs. Molle has informed us that there have been a lot of teachers out sick already this year. Hoping most of the teachers are back by Monday. It has been a real challenge to find substitute teachers to fill all the slots. Conferences are coming up and the link has gone out for time/date signups. She is working on the December calendar and hopes to have that out soon. December 5th the first graders are going to see a play. December 11th is the holiday concert at school. Pre-k/K/1st are at 9:15am, 2nd/3rd are at 10:30am and 4th/5th is at 1:30pm. December 14th is a half day; there will be a 5th grade enrichment on keeping water clean that morning.

**Treasurer’s Report**

The operating account summary was distributed. Bonnie informed us that the Performing Arts Tree check has been cashed and hopefully the tree will be coming in the spring. She is also going to investigate Venmo for a source of payment at events.

**Fundraising/Event Planning**

Thank you to Courtney Mello and Erin Soroko for coordinating Thanksgiving Pie sales again this year. Courtney informed us that we have sold more than last year, including a few more NR Food Pantry donations. Pick-up will be Monday November 19th from 8:45-10:45am in the front lobby. An email reminder will be sent out by Mrs. Molle. Teamwork Trivia is this Friday night at the Moose. We have 23 silent auction items and a scratch ticket tree. No 50/50 this year. Kate sent out an email looking for help that night so if anyone is available to volunteer she would greatly apricate it. On November 28th there is a half day event. It will be a paint day at The Moose from 1-3pm. We will have another paint day hopefully in the spring also. Linda asked for volunteers to plan other half day events during the year. They are easy to set up and basically run themselves. If you are looking to do this, please get in touch will Linda or Jenn.

**Enrichment**

All grade level enrichments are booked and will start happening soon.

**Hospitality**

A sign-up genius will go out after Thanksgiving for the bake sale at the Holiday Concert on December 11. We will also need volunteers to help work the table during the conference. Just a reminder to not sign up for a slot at the same time as your child is singing.

**Publicity**

Amy is doing a great job getting flyers out, putting the newsletter together and keeping everyone informed of what is happening in publicity. Thanks to Stacey DiCarlo for keeping the website up to date and Elena for dealing with the social media sites. With class parties coming up please don’t forget to send pictures over to Amy as soon as possible.

**Box Tops**  
Fall contest is over and in the process of being counted. The winning class will hopefully be known in the next couple of weeks. A new contest will go out in January so keep saving your box tops!

**5th Grade**

They just hosted an organizational meeting and got 2 volunteers to help on each task that is need for the 5th grade this year. They will host a couple of fundraisers throughout the year to fund any expenses that they have. They are in great shape.

**Votes**

1 – Purchase of poinsettias for Holiday Concert – Passed

2 – Gift for pianist at Holiday Concert – Passed

**Next Meeting is Wednesday, December 19th at 9:00am in the Little School Cafeteria**