**The E. Ethel Little School PTO**

**Meeting Minutes**

**October 17th, 2018 – Little School Cafeteria**

**Attendance**

Linda Emery, Elena DeAngelis, Mrs. Molle, Sabrina Coviello, Kim Begley, Nicole Buckley, Kate Schulz, Effie Kouiroukidis, Jenn Vant, Mr. Tatro

**President’s Welcome**

Linda thanked everyone for coming today. The Meet & Greet at Horseshoe was a moderate success. We had one new person and we were able to see people that we don’t usually get to see during the day. We will continue to host this event in the future. The directory has come in and will be sent home in backpacks today. We will hopefully be discussing the online directory again. We would like to get this started sometime in January/February for next year. The apparel website is now up and running – Linda and Elena will test orders and work out any glitches before the sale launches on Monday. Paper flyers will go out in backpacks. Mr. Tatro updated us on the tree purchase. They have picked a spot for the tree and will hopefully have it installed before winter. He also talked about having a mural painted by the high school art department to incorporate the meaning behind the tree.

**Principal’s Report**

Mrs. Molle is working on the November calendar. November 6th and 12th there is no school, Nov 13th is picture retakes, Nov 14th is PTO meeting at 7pm, Nov 16th is Trivia Night (6:30pm start), Nov 21st trimester one ends and is also a half day, no school Nov 22/23 for Thanksgiving Recess, Nov 26th report cards go home, Nov 28, 29, 30 are all half days for parent teacher conferences. She is hoping to do the electronic signup again this year since it worked well last year.

**Treasurer’s Report**

The operating account summary was passed out. The Annual Fund Drive dollar amount has increased, but the number of families donating has decreased. Overall a success. Next year we will send the Annual Due Letter out in the packets sent home of the first day of school to see if more families will donate. Bonnie has also started to gather tax stuff.

**Fundraising/Event Planning**

 Jenn Vant said that the Halloween Bash is in great shape. She will hopefully be getting some high school students to help during the event. Bake sale sign ups will go out on Tuesday. Kate Schulz is underway on planning Trivia Night. Paper forms already went home, an email will go out on Friday. She is starting to gather silent auction items. There will be a 50/50 raffle along with a scratch ticket tree. Thanksgiving Pie Sales will be lead by Courtney and Erin again this year. You can purchase online or through the flyer. Deadline for pies is November 8th and pick up will be November 19th from 8:30a to 10:30a in the school lobby. Jenn and Kate are looking for a couple if people to take the lead on planning some of the half day and no school day events. Possible events could be sky zone, Altitude, paint day and movie day.

**Enrichment**

All grade level enrichments should be booked by November. School House Rock will be the end of the year assembly which is already booked. Emily has secured 5 grants that will be used for field trips this year. She is also looking into booking an author for this year too.

**Hospitality**

Nothing new happening here. Will start to organize December bake sale soon.

**Publicity**

Amy has been working on all of the flyers and communications regarding our 4 Fall initiatives. A reminder for room parents to send pictures of the upcoming Halloween parties from all grades to her and Stacey. They will be used for bulletin boards, social media, year book, etc.

**Box Tops**
Fall contest papers will go out today in backpacks and will end November 2.

**5th Grade**

Effie Kouiroukidis informed us of the progress they have been making. They have about 5 members helping them out with all the different fifth grade activities and are starting to pull it all together.

**Next Meeting is Wednesday November 14th at 7:00pm in the Little School Library**