**The E. Ethel Little School PTO**

**Meeting Minutes**

September 19th, 2018 – 9am – Little School Cafeteria

**ATTENDANCE**

Linda Emery, Elena DeAngelis, Courtney Mello, Mrs. Molle, Bonnie Miller, Sabrina Coviello, Amy Darling, Stacey DiCarlo, Emily Lazure, Laura Cherwek, Kim Begley, Cathy Henvey, Kelly Allston, Erin Soroko

**President’s Welcome**

Linda thanked everyone for coming to the first meeting. She also mentioned that Jenn Vant is going to start planning the Halloween Bash and anyone that wants to be involved with planning needs to sign up on the paper provided next to the attendance sheet. Linda thanked Elena for coordinating the Kindergarten Social, which was a success. The Welcome Back Breakfast for the teachers and staff was a hit and Adriana did a great job leading this. Back to School Night went smoothly and Linda thanked everyone who spoke to the classes about joining the PTO. Family Fun Night went great! We sold 228 ice creams and 41 pizzas. School supply kits went well and we will continue this service next year. Mrs. Molle mentioned that the paper products may not be the best brands and we will look into changing that for next year. Things that needed to be voted on at this meeting were $150 for Mr. Kerhulas for recess equipment, gifts for National Custodian Day on 10/2 ($25 gift card for each) and a donation for Ms. Comeau. She is the Kindergarten music teacher and she lost her apartment in a fire. Parent Meet and Greet will be on Wednesday, October 3 at the Horseshoe Grill. This event starts at 7pm. We will be launching an apparel sale on October 22, which will include a bunch of new items. There will be Little School and North Reading apparel for sale. The annual dues, calendar of events and “Join the PTO” letters were all revamped this year.

**Principal’s Report**

Mrs. Molle thanked the PTO for all that they do throughout the year. She is starting the October calendar. October 5th is a half day and there is no school on October 8th for Columbus Day. On October 12th, trimester progress reports will be sent home to all 4th and 5th graders. October 15th is the start of the book fair and flyers will be sent home. Mrs. Maguire will be looking for volunteers to help throughout the fair. Mrs. Molle thanked the preschool parents on such a smooth first day with carpool. The school’s theme this year is “Paws”itivity. Teachers and staff will bring this, along with mindfulness, into the classrooms.

**Treasurer’s Report**

Bonnie passed out the operating account summary.

**Fundraising/Event Planning**

Jenn Vant is going to start planning the Halloween Bash and anyone that wants to be involved with planning needs to sign up on the paper provided next to the attendance sheet. The Halloween Bash will be Sunday, October 28, 3p-5p in the Little School cafeteria. Other dates to remember are Team Trivia Night on Friday, November 16 at the Moose; Holiday Raffle and Bake Sale December 11; Family Bingo Night on Friday, January 18th at the Moose; and Adult Music Bingo Friday, March 8th at the Moose. Linda also talked about Thanksgiving pie sales will be mid-November, Mother’s Day plant sale will be in early May and Field Day will take place in June.

**Enrichment**

Emily has been busy booking most of the enrichments for the year. The BSO and MFA trips are already booked. She has started the grants for those and hopes to have that all set soon. This year’s anti-bullying assembly is booked for the Friday of Anti-Bullying Week. The presentation is Kids for Kindness and is partnered up with the Batch and the Hood. Most of the other grade level enrichments are also booked.

**Hospitality**

Staff Breakfast and Family Fun Night went well. Linda thanked everyone who helped out and made these events so successful.

**Publicity**

Amy is starting the October newsletter and is in pretty good shape with material. She is looking for pictures from the Kindergarten Social to add to the newsletter.

**Box Tops**  
Fall contest will end November 2. Keep clipping box tops and sending them in. Linda explained that Box Tops and Stop & Shop A+ Rewards go into an emergency fund that Mrs. Molle can use at her discretion.

**5th Grade**

Kelly Allston and Effie Kouiroukidis will be leading this and they are starting to get things moving.

**New Ideas, Comments, Questions and Concerns**

Linda was excited to share we will hopefully having 8-9 new members starting this year. She also asked if everyone could spread the word about getting on Linda’s PTO email list. This is the best way to get involved and help out in a way that meets every schedule and interest. Linda is looking forward to a great year!

**Votes:**

1. $150 for Mr. Kerhulas for recess equipment – Passed
2. gifts for National Custodian Day on 10/2 ($25 gift card for each) – Passed
3. donation for Ms. Comeau ($100) – Passed

**Next Meeting is Wednesday, October 17th at 9:00am in the Little School Cafeteria**