**The E. Ethel Little School PTO**

**Meeting Minutes**

**January 16th, 2019 – Little School Cafeteria**

**Attendance**

Linda Emery, Elena DeAngelis, Mrs. Molle, Sabrina Coviello, Nicole Buckley, Amy Darling, Bonnie Miller, Kelly Allston, Jenn Vant, Kim Begley, Kate Schulz, Stacey DiCarlo, Cathy Henvey, Laura Cherwek, Stacey DiCarlo

**President’s Welcome**

Linda thanked everyone for coming today. Paw Prints night out is almost sold out with only about 25 tickets left. If anyone is still interested in going, they should get their tickets now before they are gone. Succession planning will start in the next couple of months. If anyone knows of people looking to get more involved or willing to help out with PTO, please encourage them to do so. As everyone knows, Kate is going to be a fifth-grade mom next year and we need to fill her role. Ideally, we would like for her to mentor someone throughout next year to facilitate a smooth transition. She currently leads two events during the year: Trivia Night and Family Bingo Night. Jenn Vant will be staying on as the other co-chair next year.

**Principal’s Report**

Mrs. Molle has the February calendar ready to send out. February will kick off with Academic Night on Feb 7 followed by a kindergarten enrichment on Feb 8. A dentist will be coming to visit the second and third grade students the week of Feb 11. Reading Municipal Light Contest will end on Feb 12 and Valentine’s Day is the 14. Presidents’ Day is Feb 18,coinciding with February Vacation the 18-22. Class pictures and trimester report cards will be on Feb 28. Also, Friday March 1st is a no school day for professional development.

Today will be the first of two days of auditions for the spring musical, The Little Mermaid. Mrs. Molle will talk with Mrs. Connelly about letting 5th grade parents know that math MCAS scores are used for part of the placement for 7th grade math. Mrs. Molle also let us know that the Little School is under consideration for the Blue Ribbon Program. We will find out on January 22 if we are pushed to the next round of consideration.

**Treasurer’s Report**

The operating account summary was passed out. Emily will send Bonnie a list of enrichments to make it easier for Bonnie to be on top of getting the checks out to these programs on time. The insurance is all renewed for the year.

**Fundraising/Event Planning**

Family Bingo Night is looking good. We have about 150 people signed up to play so we will most likely be around 200 total at the event. Pizza orders and raffle baskets are all set. Pizza will be coming from Mike’s. Kate also let us know that this event had a high amount of online sales.

The LWIM pottery event will be held on the upcoming half day, Wednesday January 30th, at the Moose. Thank you to Denise Kung for organizing this event. The people from the pottery place will come in and run the event. They are looking for a few volunteers to help out.

Adult Music Bingo will be Friday March 8th and a planning meeting for this event will be this Monday the 21st at Jenn Vant’s house at 7pm. We will be discussing silent auction donations and coming up with two large prizes. Again this year, each grade will do a basket that will be raffled off. Jenn will send out themes to the room parents so they can start getting this going. The basket items need to be to Jenn by March 1st so she has time to put them together. The baskets will be on display for parent teacher conferences March 6-8.

**Enrichment**

Emily emailed Linda an update. All grade level enrichments are booked. The third-grade freedom trail is booked for May 30th. The BSO tickets are reserved for March 27th. Mr. Tatro will pick the best time for the students to attended so that they can participate in the meet-and-greet as well. All the grants have been applied for. June 18th will be the date that the fifth grade go on the duck tour in Boston.

**Hospitality**

Adriana doesn’t have any events right now. Looking ahead, Teacher Appreciation Week is May 7-10.

**Publicity**

Amy is all set with January’s newsletter. The film from the International Day of Peace is finally all set and is up on the PTO website and Facebook page. She will see if she can email a link out to the parents so they can see it. She will redo the bulletin board for Kindness Week next week.

**Box Tops**
Fall contest winner will be announced next week. The winning class will win a pizza party. A new contest will begin the following week.

**5th Grade**

Nadia Auciello and Renee McShane will sit with Ms. Gomez and review the cover for this year’s yearbook. Kelly will also reach out to Ms. Gomez about the design for the 5th grade t-shirts. April will be the month that the Biltmore + Main fundraiser will take place. Kelly has the coupon cards ready to distribute. We may host a kick-off night, and will coordinate with the school and district calendar before scheduling. The 5th Grade Bash will be Friday, May 3rd at the Moose. Kelly will reach out to the other schools and make sure everything is all set for the Bash.

**New Ideas**

Amy will look into the Pura Vida bracelets and see if we can get this fundraiser rolling.

**Next Meeting is Wednesday, February 13th at 9:00am in the Little School Cafeteria**